

Import references to DiVA

You can import references from databases, publisher platforms, reference management programs and other sources into DiVA. The following reference formats can be used: PubMed XML, ISI, EndNote XML, MODS v.3, BibTex, BibLaTeX and RIS.

The university library imports new references from the Web of Science (ISI) database to DiVA on a weekly basis. Departments are responsible for registering publications in DiVA, which are *not* indexed in Web of Science.

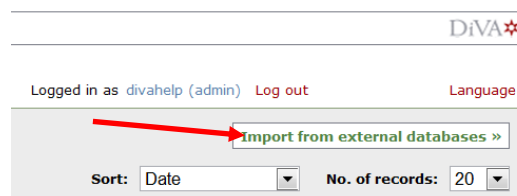
Before you import a reference, make a search in DiVA - <http://uu.diva-portal.org/> - to check if the publication has already been registered.

How to import

1. Search references in a database (e.g. PubMed, Web of Science, Scopus, Libris), a publisher platform, a reference management program (e.g. EndNote, Mendeley, Zotero) or other sources and save the references as a file on your computer.
→ See instructions below in the section

Alternatives for importing

2. Log into DiVA <http://uu.diva-portal.org/login> with your University account and password A and select *Import references*.
3. Click the button *Import from external databases*.



4. Select format, upload and import your saved file with the references. You can also import a single reference from PubMed using its PubMedID (PMID).



The reference or references that you have imported are displayed under *List imported details*.

Uppsala University Library | DiVA Helpdesk | DiVA Search | Help DiVA

Import references Logged in as divahelp (admin) Log out Language

← Back Import from external databases »

List imported details: ? Sort: Date No. of records: 20

1 - 3 of 3

Jansson, O / Mortality Trends in Subjects With and Without Diabetes During 33 Years of Follow-up / 2010 / Artikel i tidskrift / 2010-05-07

Craddock, Nick / Genome-wide association study of CNVs in 16,000 cases of eight common diseases and 3,000 shared controls / 2010 / Artikel i tidskrift / 2010-05-07

Hagberg, E / Vascular endothelial growth factor B controls endothelial fatty acid uptake / 2010 / Artikel i tidskrift / 2010-05-07 (Duplicate. A record with the same identifier was already registered in DiVA when this record was imported.)

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➔ The text “Duplicate...” after a reference means that there already is a publication with the same DOI, ISI-id or PubMed-id in DiVA. Click on the reference if you want to edit the existing DiVA-record.

5. Click on each reference to add the **organisational affiliation, full first name and local user-id for all Uppsala university authors**, as well as any other details according to the Quick Reference Guide called *Register/Publish in DiVA*. Continue to the step *Review/Publish* and click *Submit* to publish the reference in DiVA. References are visible immediately in DiVA, however full text files and/or other attachments are checked by a librarian before they are published in DiVA.

References that you have imported to DiVA but have not yet edited and/or submitted will appear under *List imported details* the next time you log in.

Alternatives for importing

(click on a heading to go to the section)

- A. Import a single reference from PubMed
- B. Import a file with references from PubMed
- C. Import a file with references from Web of Science (ISI)
- D. Import a file with references from a reference management program
- E. Import a file with references from many other DiVA databases (e.g. other universities or organisations)
- F. Import a file with references from other sources (e.g. ORCID, Scopus, Libris...)

A. Import a single reference from PubMed

Fill in the publication's PubMed ID (PMID) and click *Import*.

You will find the PMID for your publication in PubMed:

J Med Chem. 2004 Jan 1;47(1):110-22.
PMID: 14695825 [PubMed - indexed for MEDLINE]
[Related Articles](#)

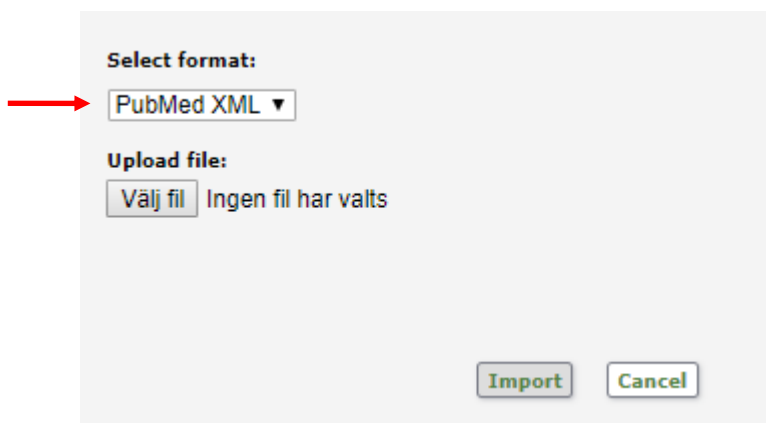


B. Import a file with references from PubMed

Do a search in PubMed and mark the records that you want to import. Select *File* and Format *XML* under *Send to* and save the file on your computer.

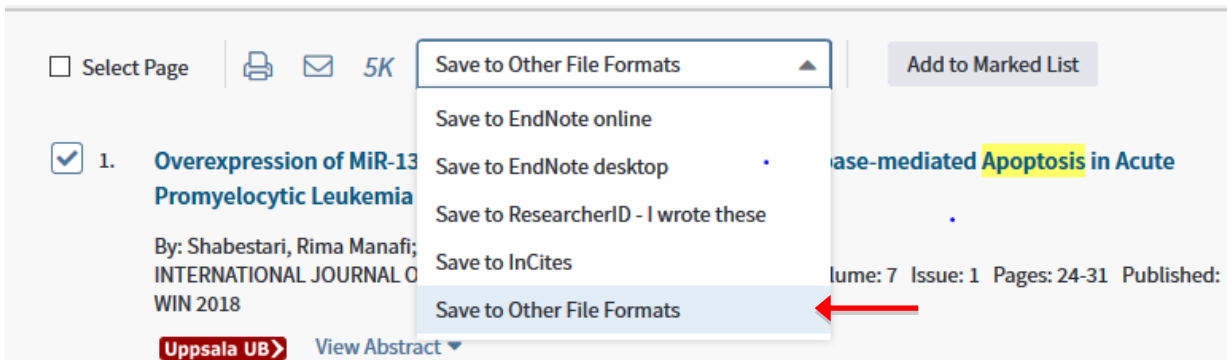


To import the file into DiVA select *PubMed XML* under *Select format*. Click *Välj fil (Browse)* in order to locate the right file on your computer and upload it to DiVA. The file is called *pubmed_result.txt* unless you gave it another name. Then click *Import*.

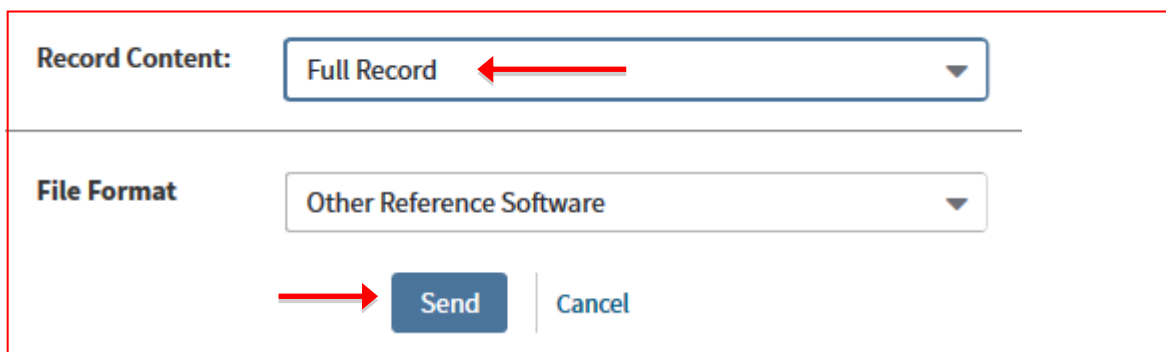


C. Import a file with references from Web of Science (ISI)

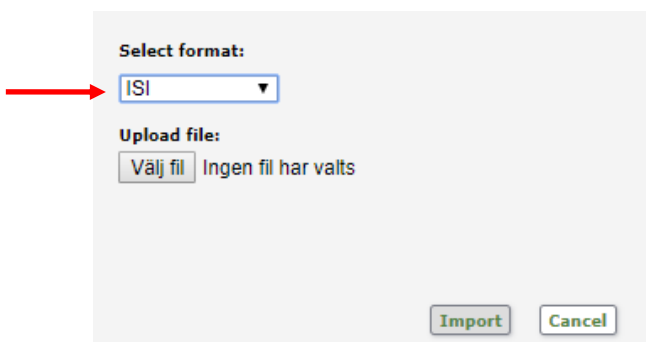
Do a search in [Web of Science](#) and mark the records that you want to import. Go to *Send to...* (at the top and bottom of the page) and select *Save to Other File Formats* from the drop down list.



A window will open. Select *Full Record* from the drop down list for **Record Content**. The pre-selected **File Format** is *Other Reference Software*. Click on the *Send* button to save the file on your computer.



To import the file into DiVA select *ISI* under *Select format*. Click *Välj fil* (Browse) in order to locate the file on your computer and upload it to DiVA. The file is called *savedrecs.txt* unless you gave it another name. Then click *Import*.



D. Import a file with references from a reference management program

Open the reference management program and mark the references that you want to export. Then use the options in the program to export references.

When prompted to choose a format the following formats will work when importing to DiVA: EndNote XML, BibTeX, BibLaTeX or RIS.

If asked about encoding format, choose *Unicode (UTF-8)*.

Save the file on your computer.

In DiVA you can import the references by selecting the same format that was chosen when exporting from the reference management program. Click on *Välj fil* (Browse) to select the file on your computer. Then click *Import*.

E. Import a file with references from other DiVA databases (e.g. from other universities or organizations)

Search for your publications in the other university's DiVA.

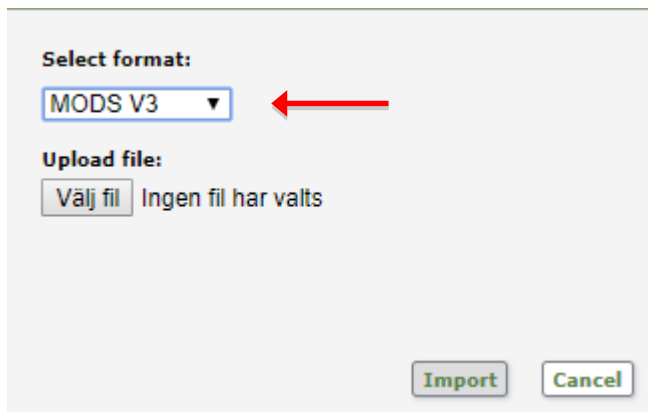
Change the settings for *Rows per page* so that all publications are displayed on the same page, then choose *Select all*.



Click on the link called *Export*, then right-hand click on the reference format *Mods*, select *Save link as* and save the file on your computer.



Log on to DiVA at Uppsala University, select *Import references* and click on *Import from external databases*. Select the format *MODS V3*, upload and import your file.

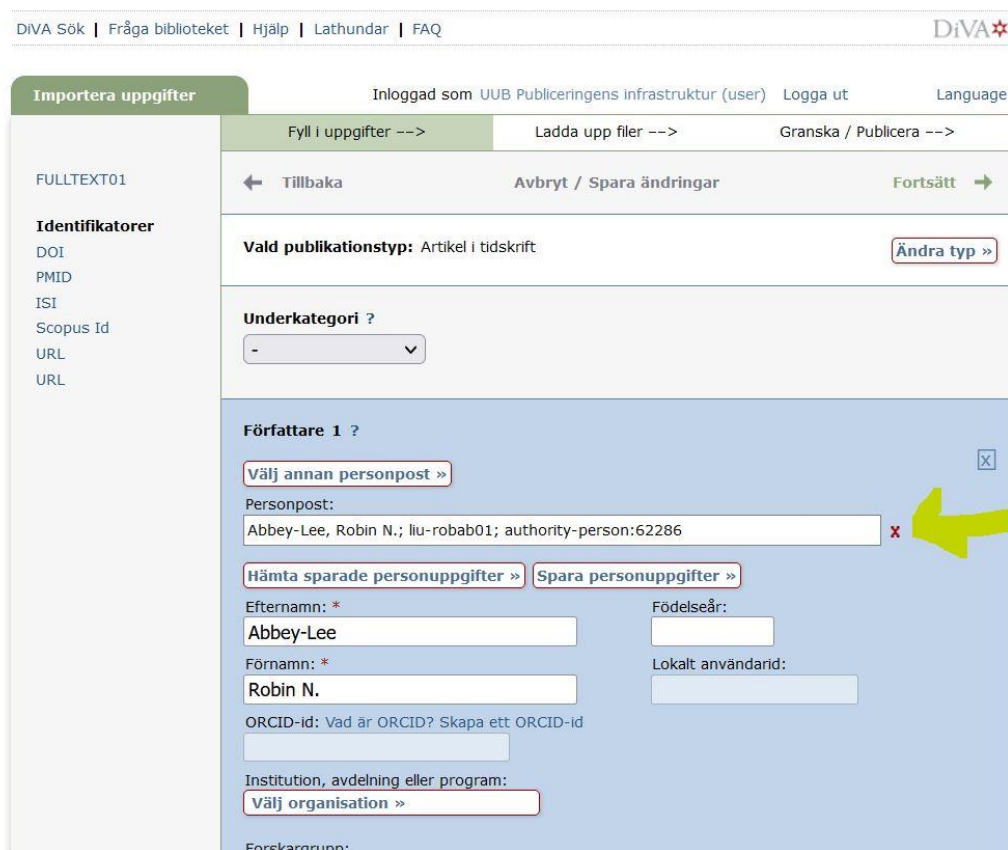


The screenshot shows a web interface for selecting a format. Under the heading "Select format:", there is a dropdown menu currently set to "MODS V3". A red arrow points to this dropdown. Below this, under "Upload file:", there is a button labeled "Välj fil" and the text "Ingen fil har valts". At the bottom of the form are two buttons: "Import" and "Cancel".

In the list of imported references, click on each individual reference and add your UU User-id. Confirm that all the other information is correct and *Submit*.

Note: Do not change the Organisation (Department, Unit or Programme) details. These should reflect the affiliation information in the original publication.

Note: authority records from other universities may cause the Local User ID box to be grayed out. In this case you need to remove the authority record first (red x-mark), then fill in the user ID.



The screenshot shows the DiVA web interface for editing an imported reference. The page title is "Importera uppgifter". The user is logged in as "UUB Publiceringens infrastruktur (user)". The reference type is "Artikel i tidskrift". The author information section, "Författare 1", is highlighted in blue. The "Personpost:" field contains "Abbey-Lee, Robin N.; liu-robab01; authority-person:62286" and has a red 'x' mark next to it, with a yellow arrow pointing to it. Below this are fields for "Efternamn:" (Abbey-Lee), "Födelseår:", "Förnamn:" (Robin N.), "Lokalt användarid:", "ORCID-id:", and "Institution, avdelning eller program:". A sidebar on the left lists various identifiers like DOI, PMID, ISI, Scopus Id, URL, etc.

F. Import a file with references from other platforms (e.g. ORCID, Scopus, Libris...)

You can import references from many other databases and platforms into DiVA by exporting the references in one of the formats BibTex, BibLatex, RIS or MODS. BibTex is a common reference format which is offered by many databases.

Make sure that you select the correct reference format under *Select format* when you upload and import your file to DiVA.